



AIA PRESCRIBED FEES

The following applies to requests (other than personal requests):

A requestor is required to pay the prescribed fees (R50.00) before a request will be processed; If the preparation of the record requested requires more than the prescribed hours (six), a deposit shall be paid (of not more than one third of the access fee which will be payable if the request were granted);

A requestor may lodge an application with the court against the tender/payment of the request fee and/or deposit;

Records may be withheld until the fees have been paid.

Payments should be made to Atlantic Internet Services (Pty) Ltd

FEES IN RESPECT OF PRIVATE BODIES

1. The fee for a copy of the manual as contemplated in regulation 9(2) (c) is R1,10 for every photocopy of an A4-size page or part thereof.
2. The fees for reproduction referred to in regulation 11(1) are as follows :

a. For every photocopy of an A4-size page or part thereof	R 1,10
b. For every printed copy of an A4-size page or part thereof held on a computer or in an electronic or machine readable-form	R 0,75
c. For a copy in a computer-readable form on –	
i. stifty disc	R7,50
ii. compact disc	R70,00
d. For a transcription of visual images,	
i. for an A4-size page or part thereof	R40,00
ii. For copy of visual images	R60,00
e. For transcription of an audio record,	
i. for an A4-size page or part thereof	R20,00
ii. For a copy of an audio record	R30,00
3. The request fee payable by the requester, other than a personal requester, referred to in regulation 11(2) R50,00



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4. The access fees payable by the requester referred to in regulation 11(3) are as follows:

a. For every photocopy of an A4-size page or part thereof	R1,10
b. For every printed copy of an A4-sized page or part thereof held on a computer or in a electronic or machine-readable form	R0,75
c. For copy in a computer readable form on –	
i. stifty disc	R7,50
ii. compact disc	R70,00
d. For a transcription of visual images,	
i. for an A4-size page or part thereof	R40,00
ii. For a copy of visual images	R60,00
e. For a transcription of an audio record,	
i. for an A4-size page or part thereof	R20,00
ii. For a copy of an audio record	R30,00
f. To search for and prepare the record for disclosure p/h or part of	R30,00

5. For purposes of section 54(2) of the Act, the following applies:

- a. Six hours as the hours to be exceeded before a deposit is payable; and
- b. one third of the access fee is payable as a deposit by the requester.

6. The actual postage is payable when a copy of a record must be posted to a requester